

**RESIDENTIAL RENTAL APPLICATION**  
**EP ORLEANS, LLC**

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Please return this Rental Application Form  
By mail to 1 Saint Ann Dr. #2025, Mandeville, LA 70470-5109,  
Or by fax to 866-867-0008,  
Or scan and e-mail to [info@esparrosproperties.com](mailto:info@esparrosproperties.com)

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Applications are processed as received. We will do our best to complete the process 3 working days (Monday – Friday) after received. Please be accurate with all information submitted, particularly with telephone numbers, as incorrect information will prolong processing time. Once submitted, please call 504-533-8855 to let us know that you have returned the application. Thank you for your interest in renting our property.

Anticipated Move-In Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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**Part 1 – Applicant Background Information**

1) NAME \_\_\_\_\_  
First Middle Last Jr/Sr Marital Status

Social Security Number \_\_\_\_\_ E-Mail: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Birthdate \_\_\_\_\_ Cell \_\_\_\_\_  
Photocopy of Lessee's driver's license required to execute Lease.

NUMBER OF PERSONS THAT WILL OCCUPY APARTMENT OR HOME \_\_\_\_\_

OTHER OCCUPANT INFORMATION:

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ AGE \_\_\_\_\_

**HAVE YOU EVER -**  
FILED FOR BANKRUPTCY? YES \_\_\_ NO \_\_\_ BEEN EVICTED FROM TENANCY? YES \_\_\_ NO \_\_\_

BEEN CONVICTED OF A FELONY? YES \_\_\_ NO \_\_\_ BEEN SUED FOR NONPAYMENT OF RENT? YES \_\_\_ NO \_\_\_

BEEN SUED FOR OR PAID DAMAGES TO ANY RENTAL UNIT? YES \_\_\_ NO \_\_\_

DO YOU PRESENTLY OWE ANY RENT OR OTHER MONEYS TO A LANDLORD? YES \_\_\_ NO \_\_\_

DO YOU PRESENTLY OWN OR INTEND TO PURCHASE A WATERBED? YES \_\_\_ NO \_\_\_

DO YOU HAVE ANY PETS? YES \_\_\_ NO \_\_\_ IF YES, WHAT BREED(S) AND WEIGHT(S)? \_\_\_\_\_  
Pets must be approved by the property owners and are allowed at the property owners' sole discretion. If approved and allowed, applicant/tenant will be required to pay a non-refundable pet deposit.

DO YOU SMOKE? YES \_\_\_ NO \_\_\_ Smoking inside the dwelling is not allowed by anyone under any circumstances.

VEHICLE INFORMATION:

MAKE/MODEL/YEAR \_\_\_\_\_ LICENSE \_\_\_\_\_ STATE: \_\_\_\_\_

MAKE/MODEL/YEAR \_\_\_\_\_ LICENSE \_\_\_\_\_ STATE: \_\_\_\_\_

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**Part 2 – Present Address Information**

STREET ADDRESS \_\_\_\_\_ APT# \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**If you rented or Leased at this address, please provide the following:**

Name of Landlord \_\_\_\_\_ Phone Number: \_\_\_\_\_

How Long? From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Names on Lease \_\_\_\_\_

**If you owned the property at this address, please provide the following:**

Name of Mortgage Company \_\_\_\_\_

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**Part 3 – Previous Address Information**

Street Address \_\_\_\_\_ Apt No. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**If you rented or Leased at this address, please provide the following:**

Home Owner \_\_\_\_\_ Phone Number: \_\_\_\_\_

How Long? From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Names on Lease \_\_\_\_\_

**If you owned the property at this address, please provide the following:**

Name of Mortgage Company \_\_\_\_\_

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**Part 4 – Applicant Employment Information**

**CURRENT EMPLOYER**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Company Telephone \_\_\_\_\_

Position \_\_\_\_\_ Gross Monthly Income \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Dates of Employment

Supervisor Name \_\_\_\_\_ Phone No. \_\_\_\_\_

**PREVIOUS EMPLOYER**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Company Telephone \_\_\_\_\_

Position \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Dates of Employment

Supervisor Name \_\_\_\_\_ Phone No. \_\_\_\_\_

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**Part 5 – Co-Applicant or Guarantor Information** (Complete if another person will be paying all or part of your rent).

NAME \_\_\_\_\_  
First Middle Last Jr/Sr Marital Status

Social Security Number \_\_\_\_\_ E-Mail: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Birthdate \_\_\_\_\_ Cell \_\_\_\_\_

**CURRENT EMPLOYER**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Company Telephone \_\_\_\_\_

Position \_\_\_\_\_ \$ \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Gross Monthly Income Dates of Employment

Supervisor Name \_\_\_\_\_ Phone No. \_\_\_\_\_

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**Part 6 – Emergency Contact Information**

NEAREST RELATIVE NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONES: HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

EMERGENCY CONTACT NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONES: HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

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**APPLICANT ACKNOWLEDGEMENT**

APPLICANT(S) SUBMITS THAT THIS INFORMATION IS TRUE AND CORRECT TO THE BEST OF HIS/HER KNOWLEDGE. APPLICANT AGREES TO GIVE ESPARROS PROPERTIES ORLEANS, L.L.C., ITS OWNER AND/ OR AGENTS OR EMPLOYEES THE CONSENT AND AUTHORITY REQUIRED TO COMMUNICATE WITH ANY CREDIT REPORTING AGENCY TO OBTAIN A CONSUMER CREDIT REPORT, AND TO COMMUNICATE WITH ANY OTHER PERSONS OR PARTIES, INCLUDING LAW ENFORCEMENT AGENCIES, CONCERNING PERSONAL HISTORY FOR THE PURPOSE OF VERIFYING THE INFORMATION CONTAINED IN THIS RENTAL APPLICATION AND DETERMINING WHETHER THIS HISTORY CONFORMS TO THE REQUIREMENTS OF THE RESIDENT SELECTION CRITERIA FOR THE PROPERTY.

UPON ACCEPTANCE AND APPROVAL OF THIS APPLICATION, ESPARROS PROPERTIES ORLEANS LCC WILL PRESENT TO THE APPLICANT A LEASE AGREEMENT RESTATING THE TERMS CONTAINED IN THE APPLICATION. THIS LEASE AGREEMENT WILL CONTAIN ADDITIONAL TERMS, RESTRICTIONS, ADDENDUMS, ETC. THIS LEASE AGREEMENT MUST BE EXECUTED BY BOTH PARTIES AND A SECURITY DEPOSIT IN THE AMOUNT OF ONE MONTH'S RENT MUST BE RECEIVED, DEPOSITED AND CLEARED WITH SUFFICIENT FUNDS BY LESSOR'S BANK BEFORE APPLICANT LESSEE MAY TAKE OCCUPANCY OF THE PREMISES. IF THIS APPLICATION IS NOT APPROVED AND ACCEPTED BY LESSOR, ITS OWNER AND/ OR AGENTS, THE APPLICANT HEREBY WAIVES ANY CLAIM FOR DAMAGES BY REASON OF NON ACCEPTANCE WHICH THE OWNER OR HIS AGENT MAY REJECT WITHOUT STATING ANY REASON FOR SO DOING.

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**\*Signature, Date & Time are all required!**

**APPLICANT:**

\_\_\_\_\_ Date Signed \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_\_

**CO-APPLICANT / GUARANTOR:**

\_\_\_\_\_ Date Signed \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_\_

**PRIVACY POLICY**

We do not share any information furnished by or collected about you in this rental application unless we are required by law to do so for local, state, or federal law enforcement agencies, homeland security, and/or national security.

**OFFICE USE ONLY**